

# OCFO BULLETIN



Published by the Office of the Chief Financial Officer

April 15, 1997 - FY97 No. 07

## With Appreciation

**Edmundo A. Gonzales, the first Chief Financial Officer of the Department of Labor,** concluded his appointment on April 11, 1997. Edmundo characterized his departure as "going home" to Albuquerque, New Mexico, where he will work in the private sector.

Edmundo arrived in our financial community in the midst of one of its most challenging times. The complexities of the Chief Financial Officers' Act of 1990 and related legislative requirements were settling upon us. The newly-established Office of the Chief Financial Officer and financial management offices in other DOL agencies were adjusting to downsizing plans and budget reductions. The two most senior executive leaders of the Office had recently departed the organization. These changes came about as the Department experienced its greatest period of funding instability with the lengthy, unprecedented shutdowns that extended into the middle of his first full fiscal year. He led us most ably through this tumult and maintained essential accounting, payroll, and other services.

Edmundo believed that the financial managers throughout the Department had an important mission to promote the integrity of our operations and support our programs. How many times did he ask us how we were to do the "right thing?" He worked very hard at identifying and further defining the essential relationships between the financial community and our "customers." Under his guidance, the Office of the Chief Financial Officer renewed and strengthened its commitment to improving financial management at the Department through strong leadership, effective stewardship of financial resources, and delivery of useful and efficient products and services. More importantly, Edmundo viewed every individual within the financial community as a person of value who had something to contribute to the well-being of the Department. For these things we say, thank you Edmundo for a job well done!"

---

## EVENTS CALENDAR

### CFO ADVISORY COUNCIL

05/15/97 CFO Advisory Council meeting, Frances Perkins Building, Room S4030, at 10:00 a.m.

### DOLAR\$

04/28/97 April WCF Cycle.

### FINANCIAL STATEMENTS

05/12/97 Agency responses to the draft Management Advisory Comments (management letter) are due to the OCFO.

05/15/97 Corrective action plans and responses to the Consolidated Financial Statement Audit are due to the OIG.

### REGIONAL TELECONFERENCE SCHEDULE

<u>Date</u>	<u>Day</u>	<u>Time</u>
05/07/97	Wednesday	2:00 p.m.

---

## OPERATIONS, DEVELOPMENTS, AND EVENTS

1. A year 2000 (Y2K) conversion team has been formed within the OCFO to convert our major financial systems, DOLAR\$ and Interactive Payroll System (IPS). We are currently in the assessment phase of the project. We have completed an inventory of both systems, done an analysis of the data bases associated with them, and are now checking each program for the use of dates. The assessment phase is due to be completed in May, at which time we will know approximately how long the effort will take and how much it will cost.

For those who may not be aware of the year 2000 problem for computer systems, when most existing computer systems were designed, the year identification fields for dates only allowed for the last two digits of a year. It was assumed that the first two digits were 1 and 9. That is, 1997 is recorded as 97. Thus, in the year 2000 when 00 would be entered in the two digit field, the computer would read it as the year 1900. For example, a credit card with an expiration date of 00 for the year will be read by computer systems to have expired in 1900. Essentially, all computer systems that use a date with a 2 digit year must be modified to handle the new century. The fixes that now are being devised are to expand the year fields to four digits.

2. April WCF Cycle. The April WCF cycle will be run on April 28. Agency redistribution will be allowed April 29 and 30. OASAM servicing finance offices should ensure, as much as possible, that WCF expenditures for April have been recorded in DOLAR\$ by April 25.

**OPERATIONS, DEVELOPMENTS, AND EVENTS**

3. ATA News. The OCFO is continuing its pilot of the ATA for Windows. The Implementation Team has received several inquiries on this product and is currently scheduling demonstrations. Financial and program managers who are interested in seeing a demonstration of the ATA for Windows may contact Lorraine Rohlik at 219-8789, ext. 183.
  
4. Reconciliation of Budget Clearing Accounts. Treasury has requested federal agencies to reconcile all unreported differences for Deposits and Disbursements by the end of 1997 to ensure the reliability of the Audited Consolidated Government-wide Financial Statement for FY 1997. In mid-March, we distributed to each servicing finance office a printed report showing each agency's/region's status of unresolved differences and requested a plan from each agency/region for reconciling and clearing the outstanding differences. We were very pleased with the responses we received--it appears that the Department will be substantially in compliance with Treasury's request.

---

## FINANCIAL MANAGEMENT TRAINING OPPORTUNITIES

Below are financial management training opportunities that we know are available either within the DOL or external to the organization. As new course information becomes available, it will be added to this listing. Any questions should be directed to the phone number listed with each offering.

- April 17      **AABPA Spring Symposium**  
American Association for Budget and Program Analysis  
Falls Church, VA  
Registration: (703) 941-4300
- May 8-9      **NASACT Annual Conference on Cash Management**  
National Association of State Auditors, Comptrollers, and Treasurers  
Washington, DC  
Registration: (606) 276-1147
- May 28-31    **Appropriation Law**  
Office of the Chief Financial Officer, DOL  
Washington, DC  
Contact: Terry Conroy (202) 219-6891, ext. 105
- June 22-25    **AGA 46th Annual Professional Development Conference**  
Association of Government Accountants  
Phoenix, AZ  
Registration: (703) 684-6931 or 1-800-AGA-7211
- July 26-30    **ASPA National Conference**  
American Society for Public Administration  
Philadelphia, PA  
Registration: (202) 393-7878
- August 19    **Year-end Closing Seminar**  
The Center for Applied Financial Management  
Washington, DC  
Registration: (202) 874-9560
- August 20-22   **7th Annual Government Financial Management Conference**  
The Center for Applied Financial Management  
Washington, DC  
Registration: (202) 874-9560

---

**DOLAR\$ AVAILABILITY SCHEDULE**  
**April 15 through May 18, 1997**

Following are the dates and hours that DOLAR\$ will be available from April 15 through May 18, 1997. Any Agency Financial Manager or Regional Financial Officer who requires a change to this schedule should call Brenda Kyle on (202) 219-8314, ext. 166.

**APRIL**

Tue.	Apr. 15	-	Fri.	Apr. 18	8:00 a.m. to 8:00 p.m.
Sat.	Apr. 19	-	Sun.	Apr. 20	System Closed
Mon.	Apr. 21	-	Fri.	Apr. 25	8:00 a.m. to 8:00 p.m.
Sat.	Apr. 26	-	Sun.	Apr. 27	System Closed
Mon.	Apr. 28	-	Wed.	Apr. 30	8:00 a.m. to 8:00 p.m.

**MAY**

Thurs.	May 1	-	Fri.	May 2	8:00 a.m. to 8:00 p.m.
Sat.	May 3	-	Sun.	May 4	System Closed
Mon.	May 5	-	Fri.	May 9	8:00 a.m. to 8:00 p.m.
Sat.	May 10	-	Sun.	May 11	System Closed
Mon.	May 12	-	Fri.	May 16	8:00 a.m. to 8:00 p.m.
Sat.	May 17	-	Sun.	May 18	System Closed